



Application to set up a patient record through a legal representative

Relationship with the patient*:

Details of the patient for whom the patient record should be set up:

Surname*:

First name*:

Date of birth*:

Gender*:
(male/female/other)

Street*:

Postcode and place of

Country*:

EPR with another reference community*: Yes No

Which reference community:

In case of a change, the declaration of consent will take effect as soon as the necessary access authorisations for the own EPR have been set up.

OASI number (13 digits)*:

Details of the legal representative:

Surname*:

First name*:

Date of birth*:

Gender*:
(male/female/other)

Street*:

Postcode and place of

Country*:

Email address*:

Mobile phone number*:

*Required field

Post Sanela Health Ltd

Declaration of consent for setting up an electronic patient record at Post Sanela Health Ltd (operator organisation of the Sanela reference community)

I hereby confirm having received and read the information about the purpose and function of the EPR and about the rights of the holder of the EPR and the representative and agree to its content (based on the information sheet on setting up an EPR, available at www.post-sanela.ch).

I hereby confirm that as the legal representative of the patient mentioned above I consent to setting up an EPR and that I am the representative for the EPR of that patient.

I hereby agree that health professionals who administer treatment in connection with a particular case can enter the data relating to this treatment in the electronic patient record. The health professionals with access authorisation can view any documents relevant for the treatment they are providing and save these documents in their own information system as needed. Under the Swiss Data Protection Act the patient has a comprehensive right to information and rectification.

Rights and obligations of the representative in the EPR

The patient can appoint a representative who can access the EPR on their behalf and also assign the confidentiality levels and access rights. There is no limit to the number of representatives. The representative in the EPR has the same rights as the patient.

Representatives must identify themselves with their own means of identification from a certified publisher. With regard to the patient's EPR, the representative can, in particular,

- view without any access restrictions all documents stored in the patient portal of the represented patient;
- define the confidentiality levels of medical information on file;
- grant or revoke the access rights of health professionals to the documents on file;
- withdraw consent to the EPR on behalf of the patient at any time without giving a reason and close the EPR.

From the age of 12 until they reach legal age, children must be informed at least once a year by the representative about an EPR that has been created for them earlier. The child then has the right to revoke their EPR and, from the age of 16, can also remove or independently change their legal representative.

I have read and understood the GTC of Post Sanela Health Ltd.

I have the right to revoke this declaration at any time.

This consent ends when legal representation ends (e.g. when the patient comes of age). In this case, the legal representative must ensure that the patient signs a declaration of consent with Post Sanela Health Ltd.



Confirmation by the legal representative

- I hereby confirm that I am authorised to act as the representative of the patient mentioned above.
- I am obliged to notify any changes in the representative relationship immediately.

Date:

Signature of legal representative:

Required documents:

- Representative certification (family register, decision on guardianship, support, etc.)
- Copy of patient's ID

To be completed by the central services of the reference community:

Application to create the record by the legal representative has been received:

Documents have been reviewed:

Creating a record for the patient (PADM):

Representation has been set up (PADM, date, signature):